



Accident/Incident Policy

The safety of your child is paramount and we will take every measure we can to protect your child from hurting his/her self. However sometimes accidents do happen and we have written the following procedure on how we will deal with such a situation:

- We will comfort the child and reassure them
- We will assess the extent of their injuries and if necessary call for medical support/ambulance
- The trained first aider will carry out any first aid procedures that are necessary and that they have been trained to do
- Once the child is more settled we will contact you if necessary.
- After every accident, however minor we will:
 - complete a report in our accident book
 - ask you to sign the report
- With the exception of minor bumps and bruises we will always give you a copy of the report. If the incident requires any medical treatment then we will:
 - Inform Ofsted (under Standard 14.3 Children Act regulation, inform Ofsted about any significant events)
 - Inform our Insurance